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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Regular Meeting  
Date of Meeting: December 11, 2024  
Time of Meeting: 6:30 p.m.  
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second Monday of the month at the West Milford Township Library from 7 to 9 p.m. and the public is welcomed to attend.

Agenda No. VII

**Public Hearing**

Agenda No. VII 1

**~ Resolution 2024 – 413 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING A PERSON TO PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE 1615-33-032-013 FROM MEP VENTURES LLC TO AVIGHNA LLC LOCATED AT 1618 UNION VALLEY ROAD WEST MILFORD**

**WHEREAS**, an application has been filed for a Person to Person transfer of 2024-2025 Plenary Retail Consumption License 1615-33-032-013 presently held by MEP Ventures LLC to Avighna LLC at 1618 Union Valley Road, West Milford, New Jersey; and

**WHEREAS**, the submitted application is complete in all respects, the transfer fees have been paid and the license has been properly renewed for the current license term; and

**WHEREAS**, the applicant is qualified to be licensed according to all standard established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

**WHEREAS**, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business.

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Township Council does hereby approve effective December 11, 2024, the transfer of the aforesaid Plenary Retail Consumption License to Avighna LLC and does hereby direct the Township Clerk to endorse the license certificate to the new ownership as follows "This license, subject to all its terms and conditions, is hereby transferred to Avighna LLC effective December 11, 2024.

Adopted: December 11, 2024

The Governing Body will open the meeting to the public to speak on the Resolution only.

Seeing no one wishing to speak Councilman Conlon made a motion to close the public portion. Seconded by Councilwoman Erik.

Motion to move Resolution 2024-413.

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Moved: Conlon Seconded: Erik  
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden  
Abstain:  
Voted Nay:  
Motion carried:

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Agenda No. VII

**Executive Session**

None

Agenda No. VIII

**Discussion Items / Official Communications**

None

Mayor Dale opened the meeting to the public comment portion.

Agenda No. IX

**Public Comments**

None

Seeing no one wishing to speak Councilman Conlon made a motion to close the public portion. Seconded by Councilwoman Erik. All were in favor.

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

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Agenda No. X

Council Comments

None

Agenda No. XI

Unfinished Business, Final Passage of Ordinances

Agenda No. XII 1

~ Ordinance 2024 - 040 ~

ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY CONCERNING SALARIES AND COMPENSATION FOR SPECIAL POLICE OFFICERS AMENDED

BE IT ORDAINED by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey that pursuant to Chapter 33 entitled Personnel of the Revised General Ordinances of the Township of West Milford, New Jersey, 2007 the following Officers and Employees here below stated shall be classified by job title with the corresponding pay ranges:

1. TEMPORARY, PART TIME AND SEASONAL EMPLOYEES

Table with 2 columns: Job Title and Effective January 1, 2025. Rows include Special Police Officer Class I (\$24.00), Special Police Officer Class II (\$25.00), \*Night Rate 11pm - 7am (Additional per hour) (\$2.00), Municipal Court Attendant Class I (\$24.00), Municipal Court Attendant Class II (\$25.00), and Clothing Allowance (\$410.00).

- 2. CLOTHING ALLOWANCE - Special Officers qualify for a clothing and maintenance allowance annually. Half the annual amount payable on or about December 1st of each year for those officers working a minimal of 35 hours since January 1st of that year, with an additional payment of \$2.50 each hour worked in addition to the minimum 35, with the total allowance not exceeding the maximum amount for that year regardless of the number of all hours worked. Special Officers qualifying for a clothing and maintenance allowance upon the submission for receipts for actual purchases of up to \$410.00.
3. HOLIDAY PAY - Officers shall be entitled to time and one-half pay for all hours worked on New Year's Day, Easter, Memorial Day, July 4th, Labor Day and December 25.
4. CALL-OUTS - All callouts are payable for time worked, with a minimum of three hours pay.
5. Mandatory Training will be on an hourly basis.
6. Township Road Work - Callouts payable by normal hourly wage.
7. Contractor Road Work - Callouts payable at \$30.00 per hour.
8. GENERAL PROVISIONS - Any ordinance or parts thereof in conflict or inconsistent with the provisions of this ordinance are hereby repealed to such extent as they are in conflict or inconsistent.
9. EFFECTIVE DATE - This ordinance shall take effect on January 1, 2025.

Introduced: November 13, 2024
Adopted: December 11, 2024
Effective Date: December 31, 2024

This Ordinance was introduced on November 13, 2024 and Notice of the public hearing was published in the Herald News on November 19, 2024. The Governing Body will open the meeting to the public to speak on this Ordinance only.

Seeing no one wishing to speak Councilman Conlon made a motion to close the public portion. Seconded by Councilwoman Lichtenberg.

Motion to move Ordinance 2024-040.

Moved: Conlon Seconded: Chazukow
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Marsden
Abstain: Conlon
Voted Nay:
Motion carried:

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Agenda No. XII 2

~ Ordinance 2024 – 041 ~

**ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING VARIOUS CHAPTER 135 “FEES AND COSTS” OF THE REVISED GENERAL ORDINANCES**

**BE IT ORDAINED** by the Township Council of the Township of West Milford, in the County of Passaic, New Jersey that Chapter 135 “Fees and Costs” be amended as:

**SECTION 1.** § 135-10. Alcoholic beverage licenses  
Reference Chapter 63, Alcoholic Beverages, Article II Licensing, Regulations.

A. The annual fees for the sale or distribution of alcoholic beverages per the Township shall be as follows:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
(1) Plenary retail consumption license	\$1,037.00	\$1,089.00	\$1,144.00	\$1,201.00
(2) Club license	\$ 188.00	\$ 188.00	\$ 188.00	\$ 188.00
(3) Plenary retail distribution license	\$1,000.00	\$1,050.00	\$1,103.00	\$1,158.00

Authorize an increase in the current license fee of \$1,000.00/\$1,037.00 by 5% every year. The annual fee for renewal of a plenary retail consumption and a distribution license per the Division of Alcoholic Beverage Control of the State of New Jersey may not be raised or lowered more than 20% from the fee charged the preceding year. Club license capped at \$188.

B. Transfer of license fees. The fees to transfer a liquor license, per the Division of Alcoholic Beverage Control of the State of New Jersey, shall be as follows:

The fee that must be paid to the municipality with a person-to-person transfer application is 10% of the annual license fee. The fee that must be paid to the municipality with a place-to-place transfer application is 10% of the annual license fee. If there is a combined person-to-person and place-to-place transfer application filed, it must be accompanied by a fee equal to 20% of the annual license fee. These fees are retained by the municipality whether or not the transfer is granted.

**SECTION 2.** All ordinances of the Township of West Milford which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 3.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, preempted by Federal or State law, or otherwise invalid by any court or competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

**SECTION 4.** No provision of this Ordinance shall be construed to impair any common law or statutory cause of action, or legal remedy there from, of any person for injury or damage arising from any violation of this Ordinance or from other law.

**SECTION 5.** This Ordinance shall take effect immediately upon final passage, approval and publication as required by law and upon the posting of appropriate signs.

**SECTION 6.** This Ordinance may be renumbered for codification purposes.

Introduced: November 13, 2024  
Adopted: December 11, 2024  
Effective Date: December 31, 2024

This Ordinance was introduced on November 13, 2024 and Notice of the public hearing was published in the Herald News on November 19, 2024. The Governing Body will open the meeting to the public to speak on this Ordinance only.

Seeing no one wishing to speak Councilman Conlon made a motion to close the public portion. Seconded by Councilwoman Lichtenberg.

Motion to move Ordinance 2024-041.

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Moved: Conlon Seconded: Lichtenberg  
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden  
Abstain:  
Voted Nay:  
Motion carried:  
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Mayor Dale asked to move Resolutions 2024-414 through 2024-432, 2024-434 through 2024-436 and 2024-446 and 2024-447. (Resolution 2024-433 was removed prior to the meeting.)

Agenda No. XII

**New Business, Introduction of Ordinances, Resolutions**

Agenda No. XII 1

~ Resolution 2024 – 414 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD COUNTY OF PASSAIC AND STATE OF NEW JERSEY SUPPORTING SENATORS ANTHONY M. BUCCO AND DECLAN J. O’SCANLON JR. REQUEST TO GOVERNOR MURPHY TO RESTORE THE \$150 MILLION IN MUNICIPAL AID ELIMINATED IN THE STATE FY 2025 BUDGET**

**WHEREAS** the State FY 2025 Appropriations Act eliminated a \$150 million municipalities category known as the “Municipal Relief Fund;” and

**WHEREAS** the elimination of the Municipal Relief Fund would otherwise be reflected in municipal budgets in the Spring of 2025; and

**WHEREAS** State aid reductions will exacerbate the impact of inflation and State mandates as more particularly set forth in the attached letter from Senator Bucco to Governor Murphy:

**NOW THEREFORE BE IT RESOLVED** by the Governing Body of the Township of West Milford, that the Governor Murphy is requested to propose fully restoring \$150 million of aid for the Municipal Relief Fund in the State budget he next presents to the Legislature and allow municipalities to anticipate the aid as part of their CY 2025 budgets.

**BE IT FURTHER RESOLVED**, the Municipal Clerk shall immediately transmit a copy of this resolution to Governor Phil Murphy.

December 11, 2024

Agenda No. XII 2

~ Resolution 2024 – 415 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO BOSWELL ENGINEERING FOR PROFESSIONAL CONSULTATION / PROJECT MANAGEMENT OF THE HANOVER ROAD, ALPINE COURT, PRINCETON ROAD, LYONS ROAD AND BEVERLY COURT ROAD IMPROVEMENT PROJECT**

**WHEREAS**, the Township received bids for the Hanover Road, Alpine Court, Princeton Road, Lyons Road and Beverly Court Road Improvement Project on November 8, 2024 and subsequently awarded the project by resolution on November 13, 2024; and

**WHEREAS**, the Engineering Division provided baseline survey and preliminary design to the consulting Township Engineer for evaluation prior to the design and awarded a professional services contract for design of construction plans, specifications and contract documents for the project; and

**WHEREAS**, as part of the joint project design process a need for technical assistance, professional consultation and partial project management was identified by the Engineering Division in order to navigate the construction portion of the project as part of the joint design process; and

**WHEREAS**, Boswell Engineering has submitted a proposal for said consulting services and technical assistance items based on the original Boswell Engineering design; and

**WHEREAS**, the Township of West Milford has a need to appoint a Professional Services Contract, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, Boswell Engineering will complete and submit a Business Entity Disclosure Certification which will certify that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of Boswell Engineering from making any reportable contributions through the term of the contract; and

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**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to N.J.A.C. 5:30-5.4 in an amount not to exceed \$30,000.00 from account #04-215-55-838-001.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with Boswell Engineering, 180 Main Street, P.O. Box 571, Chester, NJ 07930 for professional services for road improvement project consultation and partial management in an amount not to exceed \$30,000.00.
2. This contract is awarded without competitive bidding as "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
3. The total fee authorized for this contract shall not exceed \$30,000.00 without the prior written approval of the Township Council.
4. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolutions authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: December 11, 2024

Agenda No. XII 3

~ Resolution 2024 – 416 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AMENDING RESOLUTION 2024-050 WITH J. CALDWELL & ASSOCIATES LLC FOR TOWNSHIP PLANNER SERVICES TO INCREASE THE CONTRACT VALUE IN AN AMOUNT NOT TO EXCEED BY \$8,100.00**

**WHEREAS**, by virtue of Resolution 2024-050 adopted January 3, 2024 the Township Council did authorize the engagement of planner services to be provided by J. Caldwell & Associates, LLC; and

**WHEREAS**, Resolution 2024-050 and the related Professional Services Contract did authorize services in an amount not to exceed \$25,000; and

**WHEREAS**, the Township Administrator has been advised that the Township's needs, necessitates an amendment in an additional amount not to exceed \$8,100.00; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds and said funds to be encumbered from account 01-201-20-100-450 for \$8,100.00; and

**WHEREAS**, that a notice of this action shall be published in accordance with law, and said notice to provide that the originally awarded Professional Services Contract, and this resolution serving as the Addendum to the Contract are available for public inspection in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey that they do hereby authorize the Township Administrator to approve an amendment of \$8,100.00 to J Caldwell & Associates, LLC for Legal Services which amount is in excess of the approved contract amount of \$25,000 bringing the contract total to an amount not to exceed \$33,100.00.

This Resolution shall take effect immediately.

Adopted: December 11, 2024

Agenda No. XII 4

~ Resolution 2024 – 417 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING A CONTRACT TO RENT.FUN LLC IN THE AMOUNT OF \$32,000 FOR TWO 4-UNIT SELF SERVICE KAYAK RENTAL UNITS TO BE INSTALLED AT BELCHERS CREEK WITH FUNDING FROM THE PASSAIC COUNTY OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST FUND**

**WHEREAS**, the Township of West Milford has determined that the rental and installation of two 4-unit self-service kayak rental units at Belchers Creek would serve the interests of the residents; and

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**WHEREAS**, the Director of Community Services and Recreation as well as, the West Milford Environmental Commission has recommended award of a contract to Rent.Fun LLC in the amount of \$32,000 for a five year contract; and

**WHEREAS**, the land owner shall receive fifty percent (50%) of the rental fees remitted to the operator from watercraft rentals on premise; and

**WHEREAS**, Rent.Fun LLC will comply with state pay-to-play regulation by completing and submitting a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that Rent.Fun LLC will not make any reportable contributions through the remainder of the year; and

**WHEREAS**, the total amount of the contract shall not exceed \$32,000.00; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds to be encumbered from account number 19-295-56-100-701; and

**WHEREAS**, Rent.Fun LLC will exceed the \$17,500 and should not exceed the bid threshold of \$44,000.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township Council hereby authorizes a contract in the amount of \$32,000.00, subject to the issuance of the appropriate purchase order to Rent.Fun, LLC 120 West Main Street, Northville, Michigan 48167.
2. This resolution shall be available for public inspection in the office of the Township Clerk.

Adopted: December 11, 2024

Agenda No. XII 5

**~ Resolution 2024 – 418 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF AND INSTALLATION OF AN EZ DOCK ADA KAYAK LAUNCH AT THE END OF LAMBERT ROAD IN HEWITT NJ 07421 WITH FUNDING FROM THE PASSAIC COUNTY OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST FUND**

**WHEREAS**, the Township of West Milford wishes to purchase and install an EZ Dock ADA Kayak Launch at the end of Lambert Road in Hewitt NJ 07421; and

**WHEREAS**, the Director of Community Services and Recreation has provided a recommendation to purchase this through EZ Dock Innovations Sourcewell ID #01052-LTS-2; and

**WHEREAS**, the total amount of the purchase shall not exceed \$37,983.28.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township Council hereby authorizes the purchase and installation of an EZ Dock ADA Kayak Launch at the end of Lambert Road in Hewitt NJ in an amount not to exceed \$37,983.28 through EZ Dock Innovations 330 Lakeside Road Hewitt, NJ 07421
2. The Township Chief Financial Officer has certified the availability of funds in account: # 19-295-56-100-701
3. This resolution shall be available for public inspection in the office of the Township Clerk.

Adopted: December 11, 2024

Agenda No. XII 6

**~ Resolution 2024 – 419 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE PARTICIPATION IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE WEST MILFORD TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT**

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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**WHEREAS**, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to Municipal, County and State law enforcement agencies (LEAs); and

**WHEREAS**, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

**WHEREAS**, participation in the 1033 Program allows Municipal and County LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

**WHEREAS**, although property is provided through the 1033 Program at no cost to Municipal and County LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

**WHEREAS**, N.J.S.A. 40A:5-30.2 requires that the Governing Body of the Municipality or County approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through the 1033 Program.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey that the West Milford Township Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31st of the current calendar year from January 1, 2025 to December 31, 2025.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that West Milford Township Police Department is hereby authorized to acquire items of Non Controlled and/or Controlled Equipment property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the West Milford Township Police Department, without restriction.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that West Milford Township Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes (1) utility truck, (2) Up Armored NTVS vehicles, 5.56 millimeter rifles, 308 cal. Rifles, communications consoles, lights and illuminators, camera equipment, rifle and pistol magazines, optical sighting and ranging equipment, weapon sights, night vision equipment, thermal imaging equipment, non-lethal firing devices, unmanned ground vehicles.

**BE IT FURTHER RESOLVED** that the West Milford Township Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property.

**BE IT FURTHER RESOLVED** that the West Milford Township Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request, authorization terminating on December 31st of the current calendar year from January 1, 2025 to December 31, 2025.

Adopted: December 11, 2024

Agenda No. XII 7

~ Resolution 2024 – 420 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP AND JEFFERSON RECYCLING FOR PROVIDING AND SERVICING CONTAINERS AT THE RECYCLING CENTER**

**WHEREAS**, quotes were solicited for providing and servicing containers at the Recycling Center for the period of January 1, 2025 through December 31, 2025 with an option to extend in one year



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increments with the Township of West Milford by the Solid Waste and Recycling Division of the Department of Public Works on November 15, 2024; and

**WHEREAS**, the Director of Public Works has determined that the Township has need for this service; and

**WHEREAS**, one quote was received from Jefferson Recycling; and

**WHEREAS**, the Director of Public Works has reviewed the quote and has recommended an agreement with Jefferson Recycling; and

**WHEREAS**, the cost to supply and service a 30 yard open top container will be \$650.00 per service and the cost to service a 40 yard closed top container will be \$500.00 per service with a not to exceed amount of \$5,000.00 per year; and

**WHEREAS**, the Chief Financial Officer has certified that encumbrances for these services shall come from account number 26-201-55-500-546.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of West Milford, County of Passaic and State of New Jersey that the Mayor and the Municipal Clerk are hereby authorized to execute an agreement with Jefferson Recycling, 710 Route 15 N, Lake Hopatcong, NJ 07849 for providing and servicing containers at the Recycling Center for the period of January 1, 2025 through December 31, 2025 with an option to extend for one year increments for the Township of West Milford.

Adopted: December 11, 2024

Agenda No. XII 8

~ Resolution 2024 – 421 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AWARDING A CONTRACT FOR MARKETING OF RECYCLABLES TO ATLANTIC COAST RECYCLING, LLC**

**WHEREAS**, the Township of West Milford advertised for the request of proposals to be received on November 15, 2024 at 10:00 am for Marketing of Recyclables as per the Specifications; and

**WHEREAS**, the Township of West Milford received two (2) proposals for this contract; and

**WHEREAS**, said proposals have been duly reviewed and analyzed by the Director of Public Works and the Township Attorney; and

**WHEREAS**, Atlantic Coast Recycling, LLC, was determined to be the most economically favorable bidder and provided the required bid, administrative information and sufficient documentation to compare pricing; and

**WHEREAS**, Atlantic Coast Recycling has agreed to pay the Township 85% of the low monthly market price for curbside paper and cardboard collection, including the cardboard & paper container at the recycling center and all curbside commingled recyclables collected. Prices will vary from month to month per market value; and

**WHEREAS**, the Director of Public Works and the Township Attorney recommends that the bid of Atlantic Coast Recycling LLC be accepted with the provision that plastic recycling be limited to plastics identified as #1, 2, and 5, as well as all paper and cardboard products, excluding pizza boxes.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, as follows:

1. The recommendation of the Director of Public Works and the Township Attorney is accepted.
2. The Township Council hereby authorizes the Mayor and Township Clerk to execute a contract with Atlantic Coast Fibers, LLC, at 101 7<sup>th</sup> Street, Passaic, NJ 07055 for the Marketing of Recyclables from January 1, 2025 to December 31, 2025 with a 12-month option to extend from January 1, 2026 to December 31, 2026.
3. The Township Attorney shall prepare a contract to implement this award.
4. This resolution and contract shall be available for public inspection in the office of the Township Clerk.

Adopted: December 11, 2024

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Agenda No. XII 9

~ Resolution 2024 – 422 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF EXTRICATION EQUIPMENT THROUGH NJ STATE CONTRACT VENDOR ESI EQUIPMENT INC., 119 KEYSTONE DRIVE, MONTGOMERYVILLE, PA 18936, NJ STATE CONTRACT # 17-FLEET-00820**

**WHEREAS**, the Township of West Milford Fire Commissioner has determined the need to replace Fire Company #4 vehicle extrication equipment; and

**WHEREAS**, ESI Equipment Inc., is an authorized Holmatro dealer under NJ State Contract # 17-Fleet-00820; and

**WHEREAS**, public bidding is not required when a purchase is made under a state contract in accordance with N.J.S.A. 40A:11-12; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for this purchase, said funds to be encumbered from account 04-215-55-841-001.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township Council hereby authorizes the Fire Commissioner to purchase extrication equipment in an amount not to exceed \$49,562.48, through ESI Equipment Inc., under NJ State Contract # 17-FLEET-00820.
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. This resolution shall be available for public inspection in the office of the Township Clerk.

Adopted: December 11, 2024

Agenda No. XII 10

~ Resolution 2024 – 423 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF FIVE (5) SCOTT X3 PRO-CGA-4.5 SCBA (2018 ED.) INCLUDING SIXTEEN (16) AIR CYLINDERS, ACCESSORIES, AND TRAINING THROUGH NJ STATE CONTRACT VENDOR AAA EMERGENCY SUPPLY COMPANY NJ STATE CONTRACT #17-FLEET-00819**

**WHEREAS**, the Township of West Milford Fire Commissioner has determined the need to replace Fire Company #3 Self Contained Breathing Apparatus (SCBA) for the safety of its members and to remain in compliance with NFPA and NJPEOSH Standards; and

**WHEREAS**, AAA Emergency Supply Company is an authorized SCOTT dealer under NJ State Contract # A80961; and

**WHEREAS**, public bidding is not required when a purchase is made under a state contract in accordance with N.J.S.A. 40A:11-12; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for this purchase, said funds to be encumbered from account.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township Council hereby authorizes the Fire Commissioner to purchase five (5) SCOTT X3 Pro-CGA-4.5 SCBA (2018 ed.), sixteen (16) air cylinders, accessories, and training, in an amount not to exceed \$61,544.00 to AAA Emergency Supply Company, under NJ State Contract #17-FLEET-00819.
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. This resolution shall be available for public inspection in the office of the Township Clerk.

Adopted: December 11, 2024

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Regular Meeting  
Date of Meeting: December 11, 2024  
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Agenda No. XII 11

~ Resolution 2024 – 424 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING AN EASEMENT AGREEMENT IN THE TOWNSHIP RIGHT OF WAY**

**WHEREAS**, the real estate sale is planned for 200 Point Breeze Drive in the Township; and

**WHEREAS**, there is an encroachment on the property by the Township's Right of Way of approximately 800 square feet; and

**WHEREAS**, the Township wishes to enter into an easement agreement, attached herein as Exhibit A, which includes a property survey and an adequate description of the proposed easement for recording; and

**WHEREAS**, Township legal counsel has reviewed this proposed easement, has no legal objections, and the perpetual, non-exclusive easement into the Right of Way of 200 Point Breeze Drive as granted shall be solely for the continued existence of the frame entryway, sidewalk, driveway, and modular block wall presently within the Right of Way.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey, that the Township Clerk be and is hereby directed as follows:

1. That the Township does hereby authorize and approve the execution of the attached Easement agreement (Exhibit A) based on its attachments which are herein incorporated by reference.
2. That the Mayor and/or Township Administrator be and is hereby authorized to execute said Easement on behalf of the Township.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

Adopted: December 11, 2024

Agenda No. XII 12

~ Resolution 2024 – 425 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE ACCEPTANCE OF A GRANT AND TO EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR THE MILLING AND RESURFACING OF LINCOLN AVENUE**

**WHEREAS**, on June 12, 2024, the Township Council of the Township of West Milford approved the submission of an NJDOT grant application to fund a portion of the milling and resurfacing of Lincoln Avenue (1.0 mile) under the 2025 Municipal Aid Program; and

**WHEREAS**, the requested \$370,000 application resulted in a \$370,000 award approved by the NJDOT Commissioner; and

**WHEREAS**, the Township of West Milford will be required to approve funding for the remaining project costs of the preliminary construction cost estimate; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Township Council of the Township of West Milford formally accept the grant received for the above stated project.

**BE IT FURTHER RESOLVED** that the Township of West Milford acknowledges that a contract for construction must be executed no later than November 13, 2026, as per the grant term requirements established by the New Jersey Department of Transportation.

Approved: December 11, 2024

Agenda No. XII 13

~ Resolution 2024 – 426 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE ACCEPTANCE OF A NEW JERSEY DEPARTMENT OF HEALTH, OFFICE OF LOCAL PUBLIC HEALTH STRENGTHENING LOCAL PUBLIC HEALTH CAPACITY PROGRAM 2024/2025 GRANT IN THE AMOUNT OF \$74,664.00**

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Regular Meeting  
Date of Meeting: December 11, 2024  
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**WHEREAS**, local health departments are responsible for providing essential services in areas such as emergency response and disaster resiliency, communicable disease investigation and outbreak response, environmental and sanitation inspections, chronic disease prevention and health promotion; and

**WHEREAS**, the public health priority funding was discontinued in 2011 resulting in a reduced workforce and reduced available services; and

**WHEREAS**, the New Jersey Department of Health in an effort to continue to support COVID-19 response initiatives and infectious disease preparedness has provided West Milford Township with the Strengthening Local Public Health Capacity Program in the amount of \$74,664.00 to boost public health capacity during COVID-19 by strengthening communicable disease outbreak preparedness response capacity and provide outreach to the vulnerable populations within the Township; and

**WHEREAS**, the award will be effective for the grant period July 1, 2024 through June 30, 2025, and

**WHEREAS**, the funding enables the Township to continue to support a full-time Infectious Disease Preparedness Generalist, Local Health Outreach Coordinator, and other necessary staff to meet these needs; and

**WHEREAS**, the Township Council of the Township of West Milford has determined that there is a need for these grant funds.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Council of the Township of West Milford hereby authorizes the acceptance of a grant for the Strengthening Local Public Health Capacity Program 2024/2025 grant in the amount of \$74,664.00.

Adopted: December 11, 2024

Agenda No. XII 14

~ Resolution 2024 – 427 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL OF SPECIAL ITEM OF REVENUES AND APPROPRIATION**

**WHEREAS** N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget and,

**WHEREAS**, the Director may also approve the insertion of any item of appropriation for an equal amount,

**WHEREAS**, the Township of West Milford wishes to amend its 2024 Budget to include an additional amount as revenue,

**NOW THEREFORE, BE IT RESOLVED** that the Governing Body of the Township of West Milford hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional amount of an item in the budget of the year 2024 which is now available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written consent of the Director of Local Government Services:  
Public and Private Revenues Off-Set with Appropriations:  
Strengthening Local Public Health Capacity Program Funding; \$74,664.00

**BE IT FURTHER RESOLVED** that a like sum be and the same is hereby appropriated under the caption of:

General Appropriations  
(A) Operations – Excluded from CAPS  
Public and Private Programs Offset by Revenue  
Strengthening Local Public Health Capacity Program Funding; \$74,664.00

**BE IT FURTHER RESOLVED**, that the Township Finance Department will electronically file with the State of NJ in accordance with LFN 2014-11.

Adopted: December 11, 2024

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Regular Meeting  
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Agenda No. XII 15

~ Resolution 2024 – 428 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE ACCEPTANCE OF A NEW JERSEY ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO) SUSTAINING LOCAL PUBLIC HEALTH GRANT**

**WHEREAS**, in New Jersey, there are currently 104 health departments, serving diverse populations and ensuring swift and comprehensive public health response for the State's nearly nine million residents; and

**WHEREAS**, the public health priority funding was discontinued in 2011 resulting in a reduced workforce and reduced available services; and

**WHEREAS**, NACCHO in an effort to provide critical resources to state; local and territorial health department in support of a wide range of COVID-19/SARS-CoV-2 testing and epidemiologic surveillance related activities has awarded the Township of West Milford a Sustaining Local Public Health Infrastructure Grant in the amount of \$168,049.00.00, and

**WHEREAS**, the award will be effective for the grant period July 1, 2024 through April 30, 2026, and

**WHEREAS**, the funding enables the Township to continue to support a full-time Infectious Disease Preparedness Generalist, Local Health Outreach Coordinator, and other necessary staff to meet these needs; and

**WHEREAS**, the Township Council of the Township of West Milford has determined that there is a need for these grant funds.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Council of the Township of West Milford hereby authorizes the acceptance of a grant for the Sustaining Local Public Health Infrastructure Program 2024-2026 grant in the amount of \$168,049.00.

Adopted: December 11, 2024

Agenda No. XII 16

~ Resolution 2024 – 429 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL OF SPECIAL ITEM OF REVENUES AND APPROPRIATION**

**WHEREAS** N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget and,

**WHEREAS**, the Director may also approve the insertion of any item of appropriation for an equal amount,

**WHEREAS**, the Township of West Milford wishes to amend its 2024 Budget to include an additional amount as revenue,

**NOW THEREFORE, BE IT RESOLVED** that the Governing body of the Township of West Milford hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional amount of an item in the budget of the year 2024 which is now available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written consent of the Director of Local Government Services:

Public and Private Revenues Off-Set with Appropriations:  
NACCHO Sustaining Local Public Health Capacity Grant; \$168,049.00

**BE IT FURTHER RESOLVED** that a like sum be and the same is hereby appropriated under the caption of:

General Appropriations  
(A) Operations – Excluded from CAPS  
Public and Private Programs Offset by Revenue  
NACCHO Sustaining Local Public Health Capacity Grant; \$168,049.00

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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**BE IT FURTHER RESOLVED**, that the Township Finance Department will electronically file with the State of NJ in accordance with LFN 2014-11.

Adopted: December 11, 2024

Agenda No. XII 17

~ Resolution 2024 – 430 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE OFFICE OF EMERGENCY MANAGEMENT TO ACCEPT A SUB-GRANT AWARD OF THE FEDERAL FISCAL YEAR 2024 OF EMERGENCY MANAGEMENT PERFORMANCE GRANT AND EMERGENCY MANAGEMENT AGENCY ASSISTANCE**

**WHEREAS**, the West Milford Township Office of Emergency Management has been awarded State Homeland Security Grant Program Sub-grant AFN #97.042, Sub-grant Award #FY24-EMPG-EMAA-1615 from the New Jersey Department of Law and Public Safety, Office of the Attorney General; and

**WHEREAS**, the Sub-grant, consisting of \$10,000.00 Federal Award is for the purpose of enhancing the Townships ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

**WHEREAS**, the Township of West Milford Office of Emergency Management will use these funds to enhance its Emergency Management Program and that the funds will be used for Emergency Management purposes; and

**WHEREAS**, the application for the Sub-grant Award calls for a match in the amount of \$0; and

**WHEREAS**, the award period is from July 1, 2024 to June 30, 2025; and

**WHEREAS**, the Sub-grant award incorporates all conditions and representations contained or made in application and notice of award; and

**WHEREAS**, the West Milford Township Office of Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an application for Sub-grant Award that has been required by the said New Jersey State Office of Emergency Management.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of West Milford does authorize the Office of Emergency Management to apply and accept the award of the FFY24 Emergency Management Performance Grant Program (EMPG), Emergency Management Agency Assistance Sub-grant (EMAA) in the amount of up to \$10,000.00 Federal Funds from the New Jersey State Police, Office of Emergency Management.

**BE IT FURTHER RESOLVED** that the West Milford Township Administrator, the Township Chief Fiscal Officer, the Township Emergency Management Coordinator, and the Township Deputy Emergency Management Coordinator are authorized to the sign the appropriate Sub grant award documents; and

**BE IT FURTHER RESOLVED** that copies of this resolution shall be forwarded to the New Jersey State Police, Office of Emergency Management; the West Milford Township Administrator; the West Milford Chief Financial Officer; the West Milford Office of Emergency Management; and the West Milford Finance Office.

Adopted: December 11, 2024

Agenda No. XII 18

~ Resolution 2024 – 431 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL OF SPECIAL ITEM OF REVENUES AND APPROPRIATION**

**WHEREAS** N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget and,

**WHEREAS**, the Director may also approve the insertion of any item of appropriation for an equal amount,

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Regular Meeting  
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**WHEREAS**, the Township of West Milford wishes to amend its 2024 Budget to include an amount as revenue,

**NOW THEREFORE, BE IT RESOLVED** that the Governing body of the Township of West Milford hereby requests the Director of the Division of Local Government Services to approve the insertion of an item in the budget of the year 2024 which is now available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written consent of the Director of Local Government Services:

Public and Private Revenues Off-Set with Appropriations:  
Emergency Management Agency Assistance; \$10,000.00

**BE IT FURTHER RESOLVED** that a like sum be and the same is hereby appropriated under the caption of:

General Appropriations  
(A) Operations – Excluded from CAPS  
Public and Private Programs Offset by Revenue  
Emergency Management Agency Assistance; \$10,000.00  
Local Match \$ 0.00

**BE IT FURTHER RESOLVED**, that the Township Finance Department will electronically file with the State of NJ in accordance with LFN 2014-11.

Adopted: December 11, 2024

Agenda No. XII 19

~ Resolution 2024 – 432 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY FOR THE CANCELLATION OF THE DRIVE SOBER OR GET PULLED OVER GRANTS FOR 2023 AND 2024 AND THE COVID-19 VACCINE GRANT 2024 AND THE MUNICIPAL ALLIANCE ALCOHOL AND DRUG PREVENTION 2023**

**WHEREAS**, there exists grant receivable balances and corresponding unexpended grant appropriations which are no longer valid; and

**WHEREAS**, it is necessary to formally cancel the receivable balance and its' offsetting appropriation balance;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford that the following grant receivables and appropriation balances be cancelled:

Drive Sober or Get Pulled Over 2023	\$ 2,667.15
Drive Sober or Get Pulled Over 2024	\$ 2,721.61
Covid-19 Covid Vaccine Grant 2024	\$10,708.00
Municipal Alliance Alcohol and Drug Prevention 2023	\$ .52

Adopted: December 11, 2024

Agenda No. XII 21

~ Resolution 2024 – 434 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE TOWNSHIP TO PROMOTE ONE PATROL OFFICER TO A TEMPORARY SERGEANT'S POSITION**

**WHEREAS**, due to a temporary need the Police Department is requesting to increase the department's Table of Organization; and

**WHEREAS**, the Chief of Police is requesting to promote one Patrol Officer into a Temporary Sergeant's position.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey that the West Milford Township Police Department is hereby authorized to increase the Police Department's Table of Organization and promote one Patrol Officer into a Temporary Sergeant's position.

Adopted: December 11, 2024

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Regular Meeting
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Agenda No. XII 22

~ Resolution 2024 – 435 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY RATIFYING A SIDEBAR AGREEMENT BETWEEN THE TOWNSHIP AND AFSCME 3301

WHEREAS, certain Township employees are members of a bargaining unit, AFSCME 3301; and

WHEREAS, the Township and AFSCME 3301 have negotiated a sidebar agreement to the current contract which agreement provides for the addition of the title of Technical Support Specialist 2 at a pay grade of 24 to the agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor & Township Council of the Township of West Milford, in the County of Passaic, hereby ratify the sidebar agreement as described above; and

BE IT FURTHER RESOLVED, that the Mayor and Township Clerk be and are hereby authorized to execute the sidebar agreement with AFSCME 3301 to provide for the addition of the title of Technical Support Specialist 2 at a pay grade of 24 to the agreement.

Adopted: December 11, 2024

Agenda No. XII 23

~ Resolution 2024 – 436 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY ADOPTING THE SCHEDULE FOR GOVERNING BODY REGULAR MEETINGS FOR THE 2025 CALENDAR YEAR

BE IT RESOLVED that the Township Council of the Township of West Milford does hereby adopt the following schedule of Reorganization and Regular Meetings of the Governing Body of the Township for the 2025 calendar year:

Table with 4 columns: Date, Meeting Type, Date, Meeting Type. Rows include: January 8, 2025 (Reorganization Meeting/Regular Meeting), January 22, 2025 (Regular Meeting), February 12, 2025 (Regular Meeting), February 26, 2025 (Budget Meeting (5:30 pm)), March 5, 2025 (Regular Meeting), March 19, 2025 (Regular Meeting), April 2, 2025 (Volunteer Night/Regular Meeting), April 23, 2025 (Regular Meeting), May 7, 2025 (Regular Meeting), May 21, 2025 (Regular Meeting), June 11, 2025 (Regular Meeting), July 16, 2025 (Regular Meeting), August 13, 2025 (Regular Meeting), September 17, 2025 (Regular Meeting), October 15, 2025 (Regular Meeting), November 12, 2025 (Regular Meeting), December 3, 2025 (Regular Meeting), December 17, 2025 (Regular Meeting).

BE IT FURTHER RESOLVED that the Reorganization Meeting of the Governing Body of the Township of West Milford as outlined herein shall be held on January 8, 2025 in the Main Meeting Room of Town Hall located at 1480 Union Valley Road, West Milford, New Jersey 07480 at 6:30 p.m. and the Regular Meeting shall follow immediately thereafter.

BE IT FURTHER RESOLVED that all other Meetings of the Governing Body of the Township of West Milford as outlined herein shall be held in the Main Meeting Room of Town Hall located at 1480 Union Valley Road, West Milford, New Jersey 07480 and all such meetings shall begin at 6:30 pm unless otherwise indicated.

BE IT FURTHER RESOLVED that official action may be taken at all meetings outlined herein.

BE IT FURTHER RESOLVED that this resolution shall constitute the Annual Notice for the Township of West Milford and the Township Clerk be and is hereby instructed to advertise such notice as required by law and this notice shall be continually posted on the official bulletin board of the Township and shall be retained on file in the Office of the Township Clerk.

Adopted: December 11, 2024



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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Regular Meeting  
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Agenda No. XII 24

~ Resolution 2024 – 446 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING A CHANGE ORDER TO SOLGEN, INC. FOR THE INTERSECTION IMPROVEMENTS FOR UNION VALLEY ROAD, LAKESIDE ROAD, GREENWOOD LAKE TURNPIKE, AND STAINSBY ROAD PROJECT NOT TO EXCEED \$57,000**

**WHEREAS**, the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey authorized the award of a competitive bidding construction contract for the Intersection Improvements for Union Valley Road, Lakeside Road, Greenwood Lake Turnpike, and Stainsby Road Project on March 20, 2024, by Resolution No. 2024 - 153; and

**WHEREAS**, existing, unforeseen conditions related to the intersection improvements, required changes of item contract quantities as a result of project changes and adjustments to a private driveway required additional work not shown on the contract documents; and

**WHEREAS**, the contractor, Solgen, Inc., provided a proposal for the requested driveway adjustment and the itemized quantities of various items exceeding the initial contract quantities has resulted in a need to provide a change order in order to exceed the previously approved contract amount; and

**WHEREAS**, the design traffic engineer has reviewed the proposal and the itemized quantities and is accepting of the required work; and

**WHEREAS**, due to the previously described conditions and project components at the project site it is recommended to increase the contract amount \$57,000.00 (approximately 13.8%) to accommodate the anticipated final work projected costs; and

**WHEREAS**, the Chief Financial Officer has certified to the availability of funds for this change order, said funds to be paid from accounts 04-215-55-837-002 for \$38,020.40 and 04-215-55-834-003 for \$18,979.60.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey, as follows:

1. The Township Administrator is hereby authorized to exceed the original contract award of \$411,979.60 to Solgen, Inc., P.O. Box 364, Saddle River, NJ 07458 by an amount not to exceed \$57,000.00.
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. This resolution shall be available for public inspection in the Office of the Township Clerk.

Adopted: December 11, 2024

Agenda No. XII 25

~ Resolution 2024 – 447 ~

**RESOLUTION REVISING RESOLUTION 2024–343 APPROVING THE ANNUAL COMPENSATION FOR VOLUNTEER MEMBERS OF THE TOWNSHIP OF WEST MILFORD FIRST AID SQUAD, SEARCH & RESCUE AND FIRE COMPANIES**

**WHEREAS**, the Township of West Milford wishes to recompense its qualified, volunteer members of the Township's First Aid Squad, Search & Rescue and Fire Companies for their active participation in selfless service to the Township; and

**WHEREAS**, the chiefs and/or senior officials of the First Aid Squads, Search & Rescue and Fire Companies shall certify to the Chief Financial Officer or her designee a list of the members of their respective companies to cover expenses; and

**WHEREAS**, the payment of the annual compensation for qualified, volunteer members of the First Aid Squads, Search & Rescue and Fire Companies shall be based upon each organization's certification to the Chief Financial Officer or her designee in accordance with the approved 2024 budget; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, approve the annual compensation for qualified, volunteer members of the First Aid Squad, Search and Rescue and Fire Companies for the year 2024

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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based upon each organization’s certification to the Chief Financial Officer or her designee in accordance with the approved 2024 budget.

<u>VOLUNTEER</u>	<u>COMPENSATION AMOUNT</u>
First Aid Squad Members with 250 Service Hours	\$243.00
First Aid Squad Members with 360 Service Hours	\$486.00
First Aid Squad Members with 550 Service Hours	\$534.60
Search and Rescue Member	\$200.00
Fire Company Member	\$427.00

Adopted: December 11, 2024

Councilman Conlon indicated that he would be abstaining on Resolutions 2024-419, 2024-432 and 2024-434. Councilman Marsden indicated that he would be abstaining on Resolution 2024-447

Motion to move Resolutions 2024-414 through 2024-432, 2024-434 through 2024-436 and 2024-446 and 2024-447. (Resolution 2024-433 was removed prior to the meeting.)

Moved: Erik                      Seconded: Lichtenberg  
 Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden  
 Abstain: Conlon on 2024-419, 2024-432 & 2024-434; Marsden on 2024-447  
 Voted Nay:  
 Motion carried:

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Agenda No. XIII

**Consent Agenda**

~ Resolution 2024 – 437 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD COUNTY OF PASSAIC STATE OF NEW JERSEY AUTHORIZING PASSAGE OF CONSENT AGENDA**

**WHEREAS**, the Mayor and Township Council of the Township of West Milford has reviewed the Consent Agenda consisting of various proposed Resolutions.

**NOW, THEREFORE, BE IT RESOLVED**, that the following Resolutions on the Consent Agenda are hereby approved:

- Resolutions:**
- a) **2024-438** – Refund Recreation Fees
  - b) **2024-439** – Refund Cancellation of Taxes
  - c) **2024-440** – Refund Other Liens
  - d) **2024-441** – Refund Overpayments
  - e) **2024-442** – Reinstatement of Taxes
  - f) **2024-443** – Refund ZBOA Escrow

Adopted: December 11, 2024

Agenda No. XIII a

~ Resolution 2024 – 438 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE REFUND OF RECREATION FEES**

**BE IT RESOLVED** that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

<b>SENIOR HOLIDAY LUNCHEON</b>			
\$40.00	14 Navajo Trail West Milford, NJ 07480	\$40.00	9117 Richmond Road West Milford, NJ 07480
<b>YOGA WITH A TWIST</b>			
\$40.00	31 Bayonne Drive Hewitt, NJ 07421		
<b>ART CLUB</b>			
\$135.00	48C Beacon Hill Road West Milford, NJ 07480		
<b>DINOSAUR ADVENTURE</b>			
\$60.00	65 Vreeland Road West Milford, NJ 07480		

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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<b>HOLIDAY LUNCHEON</b>			
\$40.00	4 Richmond Road #301 West Milford, NJ 07480		
<b>REC BASKETBALL</b>			
\$15.00	7 Vineland Road Hewitt, NJ 07421	\$100.00	29 Sussex Drive West Milford, NJ 07480
\$100.00	946 Union Valley Road West Milford, NJ 07480	\$10.00	11 Yorkshire Ave. West Milford, NJ 07480
<b>TRAVEL BASKETBALL</b>			
\$205.00	11 Orleans Lane West Milford, NJ 07480		
<b>DEC BINGO</b>			
\$5.00	74 Allison Ave, Newfoundland, NJ 07435		
<b>WREATH MAKING CLASS</b>			
\$45.00	74 Allison Ave. Newfoundland, NJ 07435		

Adopted: December 11, 2024

Agenda No. XIII b

~ Resolution 2024 – 439 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING CANCELLATION OF TAXES**

**WHEREAS**, there appears on the tax records balances as listed below; and

**WHEREAS**, the Collector of Taxes recommends the cancelation of taxes due to reasons listed below.

**NOW, THEREFORE, BE IT RESOLVED** that the proper officers be and are hereby authorized and directed to cancel as hereafter listed below:

- REASONS:**
1. 100% Disabled Veteran
  2. Township Owned Property
  3. Veteran/Surviving Spouse of Veteran Deduction
  4. Senior Citizen/Disabled/Surviving Spouse Deduction
  5. County Board Tax Appeal
  6. Parsonage
  7. Non-Profit/Disability Resource Facility
  8. Seized by the United States Government/Exempt

<b>Block/Lot</b>	<b>Name</b>	<b>Amount</b>	<b>Year</b>	<b>Reason</b>
01816-017	United States Government 663 Lake Shore Drive Hewitt, NJ 07421	8,632.52	2022	8
		11,662.65	2023	
		11,963.16	2024	
		5,982.00	2025	
04701-019	224 Morsetown Road West Milford, NJ 07480	\$937.16	2024	1
		\$5,798.00	2025	
06708-006	23 Spring Avenue West Milford, NJ 07480	\$1,308.42	2024	1
		\$4,216.00	2025	
			2025	
<b>TOTAL:</b>		<b>\$50,499.91</b>		

Adopted: December 11, 2024

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~ Resolution 2024 – 440 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE REFUND OF OTHER LIENS**

**WHEREAS**, the Collector of Taxes has reported receiving the amounts shown below for the redemption of the respective lien.

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of West Milford that the proper officers be and are hereby authorized and directed to pay the indicated amount to the holder of the lien certificate as hereinafter shown below:

Certificate No.	Certificate Date	Block/Lot/Qual	Reimbursement Amount	Premium	Pay to Lien Holder
20-0067	10/13/2020	13701-050	\$64,974.46	\$30,700.00	CHRISTIANA TRUST AS CUSTODIAN GSRAN-Z LLC DEPOSIT ACCOUNT PO BOX 71276 PHILADELPHIA, PA 19176
23-0045	10/10/2023	12604-001	\$28,193.07	\$0.00	GETRO MACENO SOLE MBR 339 NORTH 5 <sup>TH</sup> STREET NEWARK, NJ 07107
<b>TOTAL</b>			<b>\$93,167.53</b>	<b>\$30,700.00</b>	

Adopted: December 11, 2024

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~ Resolution 2024 – 441 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF OVERPAYMENT**

**WHEREAS**, there appears on the tax records overpayment as shown below and the Collector of Taxes recommends the refund of such overpayment.

**NOW, THEREFORE, BE IT RESOLVED** that the proper officers be and they are hereby authorized and directed to issue checks refunding such overpayment as shown below:

- REASON:**
- |                            |                               |
|----------------------------|-------------------------------|
| 1. Incorrect Payment       | 6. Tax Appeal State Tax Court |
| 2. Duplicate Payment       | 7. Replacement Check          |
| 3. Senior Citizen          | 8. 100% Disabled Veteran      |
| 4. Veteran Deduction       | 9. Bank/Mortgage Co           |
| 5. Homestead Rebate        | 10. US Gov't - Exempt         |
| 6. Tax Appeal County Board |                               |

Block/Lot	Name	Tax Amount	Interest	Year	Reason
02409-008	Corelogic 3001 Hackberry Road Irving, TX 75063	\$1,773.02		2024	2
05301-044.02	Corelogic 3001 Hackberry Road Irving, TX 75063	\$1,295.46		2024	2
05705-003	Corelogic 3001 Hackberry Road Irving, TX 75063	\$1,162.38		2024	2
07801-019.04	Corelogic 3001 Hackberry Road Irving, TX 75063	\$1,961.52		2024	2
07801-028.06	Corelogic 3001 Hackberry Road Irving, TX 75063	\$1,942.28		2024	2
07801-048.07	Corelogic 3001 Hackberry Road Irving, TX 75063	\$2,257.66		2024	2
10803-022	Corelogic 3001 Hackberry Road Irving, TX 75063	\$2,742.92		2024	2
13803-003	Corelogic 3001 Hackberry Road Irving, TX 75063	\$3,068.66		2024	2
13902-012	Corelogic 3001 Hackberry Road Irving, TX 75063	\$1,709.58		2024	2
16307-003	Corelogic 3001 Hackberry Road Irving, TX 75063	\$3,073.56		2024	2
13003-002	44 Chimney Ridge Tr West Milford, NJ 07480	\$116.80		2024	2

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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13102-005	9 Pawnee Terr West Milford, NJ 07480	\$250.00		2024	2
03605-007	19 Ivy Pl West Milford, NJ 07480	\$250.00		2024	4
07801-025.08	25H Foxboro Lane West Milford, NJ 074221	\$250.00		2024	3
10602-040	68 Schofield Rd West Milford, NJ 07480	\$250.00		2024	4
05401-007	RealSafe Title LLC 111 Littleton Rd., Ste 301 Parsippany, NJ 07054	\$2,292.00		2024	2
12110-016	Twp. of West Milford Municipal Court 1480 Union Valley Rd West Milford, NJ 07480	\$150.00		2024	1
04701-019	224 Morsetown Road West Milford, NJ 07480	\$967.16		2024	8
10805-014	Corelogic 2001 Hackberry Road Irving, TX 75063	\$106.92		2024	2
04301-036	Columbia Bank 19-01 Route 208 N Fair Lawn, NJ 07410	\$171.38		2024	2
06002-034	Columbia Bank 19-01 Route 208 N Fair Lawn, NJ 07410	\$7,634.80		2024	2
08802-022	Corelogic 3001 Hackberry Road Irving, TX 75063	\$91.96		2024	2
06708-006	23 Spring Avenue West Milford, NJ 07480	\$1,308.42		2024	8
05615-004	14 Hickory Avenue West Milford, NJ 07480	\$250.00 \$250.00		2024 2024	4 3
03010-003	27 Gifford Road Hewitt, NJ 07421	\$250.00		2024	3
<b>TOTALS:</b>		<b>\$35,576.48</b>			

Adopted: December 11, 2024

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**~ Resolution 2024 – 442 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REINSTATEMENT OF TAXES**

**WHEREAS**, there appears on the tax records receipt of payment of taxes; and

**WHEREAS**, the Collector of Taxes recommends the reinstatement of taxes due to reasons stated below.

**NOW, THEREFORE BE IT RESOLVED**, that the proper officers be and they are hereby authorized and directed to reinstate as listed below:

- REASON:**
- |                             |                            |
|-----------------------------|----------------------------|
| 1. Insufficient Funds       | 5. Unauthorized Payment    |
| 2. No Account/Cannot Locate | 6. Frozen/Blocked Account  |
| 3. Account Closed           | 7. Non Transaction Account |
| 4. Stop Payment             | 8. Invalid Account         |
|                             | 9. Post Dated              |

BLOCK/LOT	AMOUNT	INT	YEAR	REASON
05316-002.21	\$1,374.00		2024	9
05316-003.22	\$1,016.46		2024	2
03602-001	\$1,473.16		2024	8
03301-008	\$2,499.98		2024	2
03405-005	\$3,277.58		2024	2
14901-019	\$3,355.54		2024	8
17001-004 QFARM	\$28.86		2024	2
09710-007	\$2,671.60		2024	1
12901-055	\$4,825.34		2024	2









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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Respectfully submitted:

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Deidre Ellis, Keyboarding Clerk III

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MICHELE DALE, MAYOR

\_\_\_\_\_  
WILLIAM SENANDE, TOWNSHIP CLERK